

**SAGUACHE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION MEETING**  
**TUESDAY, MARCH 1, 2016**

**MINUTES**

**CALL TO ORDER:**

The meeting was Called to Order by Board Chair, Jason Anderson at 9:03 A.M., with the following members present:

Jason Anderson, Commissioner, Board Chairman  
Ken Anderson, Commissioner  
Tim Lovato, Commissioner  
Lyn Lambert, County Co-Administrator  
Wendi Maez, Land Use Administrator, County Co-Administrator  
Ben Gibbons, County Attorney  
Carla Gomez, Clerk to the Board

**PLEDGE OF ALLEGIANCE:**

Board Chair, Jason Anderson, invited those in attendance to join in reciting the Pledge of Allegiance.

**ADDITIONS/DELETIONS TO AGENDA:**

1. Add Executive Session to Attorney Ben Gibbons' time.
2. Add "Landfill" to Road & Bridge time.

**MOTION BY COMMISSIONER KEN ANDERSON TO "APPROVE" THE AGENDA AS AMENDED.**

**SECOND BY COMMISSIONER LOVATO**

**VOTES IN FAVOR: 3 VOTES AGAINST: 0**

**MOTION CARRIED**

**READING AND APPROVAL OF MINUTES:**

Minutes for February 2, 2016, and February 16, 2016, in Draft form, have been sent for review.

**REVIEW OF MAIL AND OTHER CORRESPONDENCE:**

Saguache County Board of Commissioners - Mail 03/01/2016:

1. **Friends of the San Luis Valley National Wildlife Refuges** sent the February addition of The Avocet. (2/16/16)
2. **Western State Colorado University** sent a request for funding to help with their Fourth Gunnison Sage-grouse Summit. *Question: Is this in the Budget? Response: No*

3. **Daniel Johnson DIVS, SOF2, Saguache County Firewise**, sent a Proposal for Unified Saguache County Firewise Program. (2/19/16)
4. **Mike Blakeman, FS**, sent an email with information about four (4) upcoming public meetings to be held in March. The meeting will be to review and discuss draft Needs for Change. (2/23/16)
5. **The Town of Saguache** sent a letter asking for a letter of support from the BOCC in their application for funds from the State Historical Society for purchasing the Dunn Block (AKA the Olive Branch #32 A.F. and A.M. Masonic Building). (2/15/16)

**MOTION BY COMMISSIONER LOVATO TO WRITE A LETTER OF SUPPORT FOR THE TOWN OF SAGUACHE FOR THEIR APPLICATION FOR FUNDING FROM THE STATE HISTORICAL SOCIETY.**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

6. **The SLV Area Extension Office** emailed their newsletter for the month of January 2016. (2/25/16)
7. **The Rio Grande Water Conservation District** sent the February 2016 Ground Water Table Measurements. (2/26/16)
8. **JoAnn Slivka, Administrative Assistance, Baca Grand Water and Sanitation District**, sent a letter accepting the invitation from the BOCC for them to attend a meeting to establish stronger ties between government bodies. Their District will have an election May 3, 2016 to fill three seats on their Board and feel it would be best to have the community conversation after the election. (2/26/2016)
9. **The Colorado Opportunity Scholarship Initiative** sent their news and program updates. (2/24/16)
10. **San Luis Valley 4-H** sent their monthly newsletter. (2/29/16)

**INTRODUCTION OF GUESTS:**

Donald Valdez, Candidate, Colorado State House of Representative, District 62  
 Jim Sheeran, VSO  
 Brenda Felmlee, Congressman Tipton's Office  
 Sandia Belgrade, Crestone Eagle

**PUBLIC COMMENT:**

Mr. Valdez introduced himself as a candidate for the House of Representatives.

**COMMISSIONER'S REPORTS:**

**Commissioners Report Jason Anderson 2/17-3/1 2016**

2/17 Attended Commissioners Work Session

2/19 Attended Crestone men's breakfast

2/19 Attended the SIMTAC meeting in Del Norte to discuss mental health and prison reform

- 2/20 Met with Karina Danforth and Burt Wadman to discuss the Crestone Town Beautification Project.
- 2/22 Met with Randy Arredondo to discuss Crestone town project.
- 2/22 Attended Crestone town office hours
- 2/22 Met with the Eastern SLV Trails Coalition about a grant opportunity for trails in the Crestone area.
- 2/23 Spoke with Eric Bergman with CCI concerning a Saguache letter supporting HB-1214 that holds police not responsible for costs of mitigating marijuana and increasing fine for Illegal grows.
- 2/23 Wrote support letter
- 2/24 Spoke with Nick Chambers concerning a proposal to promote local branding.
- 2/25 Met with GOCO representatives concerning trails grants.
- 2/25 Attended the San Luis Valley Tourism Conference in Monte Vista
- 2/25 Attended the SLV Great Outdoors Coalition meeting.
- 2/26 Attended the Crestone Men's breakfast
- 2/27 Met with Kairina Danforth, Crestone Town Mayor concerning the town beautification grant.

**District III Commissioner's Report – Tim Lovato:**

- February 17th – Attended work session in Saguache in the morning and was able to get the Villa Grove fire house for the work session on May 10th.
- February 22nd – I held office hours in Center from 9:00 a.m. to 2:00 p.m. at the Town Hall. I had two citizens and three phone calls on that day. I received a call from Paige Wilson from Selex/Galileo requesting a draft contract for Leach airport.
- February 26th – Saguache Landfill orientation meeting was canceled for today. Meeting is rescheduled for March 7th.
- February 29th – Met with Don Schindler from Saguache expressing his concern on the marijuana grow operations in the northern part of the county. I met with Co-administrator Wendi Maez on the court application for the change of use on the commercial well at Leach airport. I also met with Co-administrator Lyn Lambert and Sheriff Dan Warrick on possible funding sources for additional officers and improving services to the county.

**Commissioner Ken Anderson;**

- 2/17 – Commissioners Work Session
- 2/18 – Governor's Ag forum at the Governor's mansion in Denver
- 2/20 – DRG workshop in Alamosa
- 2/22 – Legislative Day at the Capital in Denver
- 2/24 – Airport meeting with Mr. Paige Wilson
- 2/26 – With Mike Spearman at the airport, re new building

**LYN LAMBERT AND WENDI MAEZ, CO-ADMINISTRATORS – ADMINISTRATIVE REPORT:**

Administration report for Tuesday, March 1, 2016:

1. We have received the ambulance inspection certifications for the Center and Saguache Ambulance for review and signature.

2. What would the Board like to do concerning the payment of the Public Lands Dues owed to CCI?

**MOTION BY COMMISSIONER KEN ANDERSON TO “PAY” THE PUBLIC LANDS DUES OWED TO CCI FROM THE COMMISSIONER’S BUDGET.**

**SECOND BY COMMISSIONER LOVATO**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

3. Morning Star has sent a letter requesting or suggesting an inspection contract be signed for the maintenance and any problems we may have with the existing lifts at the courthouse and Social Service buildings. We will need to do something for maintenance for this lifts until the elevator can be installed.

**MOTION BY COMMISSIONER LOVATO TO SIGN THE MAINTENANCE CONTRACT WITH MORNING STAR FOR THE EXISTING LIFTS.**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

4. Lambert met with Public Health Director, Ginger Stringer concerning budget line items.
5. Public Health is in the red with covering their department the month of February. Lambert has prepared a Resolution to transfer \$15,000 from General Fund to Public Health to cover expenses.

**MOTION BY COMMISSIONER KEN ANDERSON TO “APPROVE” THE RESOLUTION TO TRANSFER \$15,000 FROM THE GENERAL FUND TO THE DEPARTMENT OF PUBLIC HEALTH.**

**SECOND BY COMMISSIONER LOVATO**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

1. BOCC Schedule:

2. Jim Sheeran, VSO new hire:

Mr. Sheeran was present to discuss the three (3) applicants he has interviewed for the part time position . One of the applicants is Mr. Sheeran’s wife, who he would like to hire for the position. Discussion followed as to the County’s Nepotism Policy which does not allow employment of immediate family members. The Board will adhere to the Policy, Mr. Sheeran should re-open the application process.

3. Conservation Trust Fund 2016 decisions:

1.	Mountain Valley School District	\$1,000.00	
2.	Town of Saguache	5,000.00	
3.	San Luis Valley Fair	5,000.00	
4.	Town of Crestone	5,000.00	
5.	Town of Moffat	5,000.00	
6.	Saguache County Museum	676.00	
7.	Northern Saguache County Library District	4,000.00	(Ramp)

8. Northern Saguache County Library District 4,180.00 (Doors)

**TOTAL AWARDS FOR 2016 \$ 29,874.00**

**BOARD OF SOCIAL SERVICES – LINDA WARSH, DIRECTOR: REPORT ATTACHED.**

Ms. Warsh provided a written report in a different format due to a different meeting time for her. She informed the Board that she would like to give salary step increases to two (2) new caseworkers who have completed required training for certification.

**MOTION BY COMMISSIONER KEN ANDERSON TO “APPROVE” THE SALARY STEP INCREASES FOR THE TWO (2) EMPLOYEES WHO HAVE COMPLETED THE REQUIRED CERTIFICATION.**

**SECOND BY COMMISSIONER LOVATO**

**VOTES IN FAVOR: 2 VOTES AGAINST: 1**

**MOTION CARRIED**

Ms. Warsh also discussed the contract for after school services with local schools.

**MOTION BY COMMISSIONER KEN ANDERSON TO “APPROVE” THE CONTRACT FOR AFTER SCHOOL SERVICES.**

**SECOND BY COMMISSIONER LOVATO**

**COMMISSIONER JASON ANDERSON “RECUSED” FROM THE VOTE.**

**VOTES IN FAVOR: 2 VOTES AGAINST: 0**

**MOTION CARRIED**

Ms. Warsh also requested a discussion regarding a 10 hour/4 day workweek for her employees.

**DEPARTMENT HEAD REPORTS:**

**BEN GIBBONS, COUNTY ATTORNEY:**

**MOTION BY COMMISSIONER LOVATO TO ENTER INTO EXECUTIVE SESSION FOR LEGAL COUNSEL AT 10:50 A.M., PER C.R.S. 24-6-402(4)(b).**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3 VOTES AGAINST: 0**

**MOTION CARRIED**

**MOTION BY COMMISSIONER LOVATO TO RETURN TO REGULAR SESSION AT 1:27 P.M.**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3 VOTES AGAINST: 0**

**MOTION CARRIED**

**RANDAL ARREDONDO, ROAD & BRIDGE SUPERVISOR:**

1. General discussion concerning a commercial access fee schedule.
2. Mr. Arredondo presented bids for a 2016 plow truck:

**MOTION BY COMMISSIONER LOVATO TO PURCHASE THE WESTERN STAR 4700 TRUCK WITH A 12' PLOW, FROM TRANSWEST TRUCK, IN THE AMOUNT OF \$86,478.**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

3. Will be attending the RS2477 Road Training in Montrose.
4. Waiting on the towns of Center and Saguache to see what work they will need done this year.
5. Price of gas and oil going up, affect asphalt fees.
6. Have gone to 4/10 hour day work schedule.

**LANDFILL:**

Discussion of letter from Eric Jacobs, Colorado Department of Public Health & Environment, Hazardous Materials and Waste Management Division , regarding the notification to adjacent property owners of ground water quality concerns.

**WENDI MAEZ, LAND USE ADMINISTRATOR, AIRPORT MANAGER:**

1. Construction fee update for consideration.  
New proposed Construction Permit fee amounts

Existing fee amounts are \$.12 per square foot for all construction with a 500 sq. ft. minimum footage at \$60.

**NEW FEES**

0 to 500 sq. ft. \$60

501 sq. ft. to 3000 sq. ft. \$.11 + \$60 Admin Fee

3001 to 6000 sq. ft. \$.10 sq. ft. + \$60 Admin Fee

6001 to 10,000 sq. ft. \$.09 sq. ft. + \$60 Admin Fee

any construction that is built over 10,001 sq. ft. and above will be \$.08 sq. ft. + \$60 Admin Fee.

**MOTION BY COMMISSIONER LOVATO TO “APPROVE” THE PROPOSED CONSTRUCTION PERMIT FEE SCHEDULE AS PRESENTED.**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

2. I have received the updated CUP Application for Bruce Elaine Waltemyer, the Crestone/Baca Planning Commission will hear the updated request at their meeting on March 9, 2016.
3. Marijuana Task Force has been meeting weekly and we will have proposed regulations to present to the Saguache County Planning Commission at their meeting on March 31, 2016.

4. Myself and Amber Wilson will be out of the office to attend the Rocky Mountain Land Use Conference on Thursday and Friday, March 10th and 11th, 2016.

Airport Manager report

1. Met with Commissioner Ken Anderson to visit the hangers and give a contract to Paige Wilson, with Seltex.
2. Met with Division of Water Resources concerning the change in the water well usage. Paperwork has been filed with the Alamosa Combined Courts for a change in use at a cost of \$447.

**PUBLIC LANDS MONTHLY DISCUSSION:**

Tom Malecek was present updating the Board with the following:

1. They are seeking proposals for projects for RAC to review.
2. They will be recruiting RAC members.
3. RAC will recommend project
4. Have requested a cooperating agency MOU.

Other updates include:

1. Starting spring road closures with BLM.
2. Forest Service plans a public meeting for March 15, at 5pm at the Road & Bridge building.
3. They are preparing for a grazing meeting and a full tilt lumber sale.

**EXECUTIVE SESSION:**

**MOTION BY COMMISSIONER LOVATO TO ENTER INTO EXECUTIVE SESSION FOR  
LEGAL COUNSEL UNDER C.R.S. 24-6-402(4)(b) AT 2:38 P.M.**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3 VOTES AGAINST: 0**

**MOTION CARRIED**

**MOTION BY COMMISSIONER LOVATO TO RECONVENE AS REGULAR SESSION  
AT 2:58 P.M.**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3 VOTES AGAINST: 0**

**MOTION CARRIED**

**BILL PAYING**

**ADJOURN:** There being no further business:

**MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AT 2:59 P.M.**

**SECOND BY COMMISSIONER LOVATO**

**VOTES IN FAVOR: 3 VOTES AGAINST: 0**

**MOTION CARRIED**

**MINUTES PREPARED BY:**

CARLA GOMEZ, CLERK TO THE BOARD

**MINUTES APPROVED:** April 5, 2016

Jason Anderson  
**JASON ANDERSON, COMMISSIONER  
BOARD CHAIR**

Ken Anderson  
**KEN ANDERSON, COMMISSIONER**

Tim Lovato  
**TIM LOVATO, COMMISSIONER**



Jane W. Litten  
**ATTEST  
CARLA GOMEZ  
CLERK & RECORDER**  
Deputy Clerk