

SAGUACHE COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MEETING
9:00 A.M. MAY 5, 2015

MINUTES

I. CALL TO ORDER

The meeting was called to order by Board Chair Ken Anderson at 9:05 a.m., with the following members present:

Ken Anderson, Chair
Jason Anderson, Vice Chair
Timothy Lovato, Commissioner
Wendi Maez, Co-Administrator
Lyn Lambert, Co-Administrator
Ben Gibbons, County Attorney
Staci Burkhart, Acting Secretary to the Board

II. ADDITIONS/DELETIONS TO AGENDA

1. Attorney Gibbons requested an Executive Session for legal advice and personnel issues.
2. Discussion on County Road 10XX during Road & Bridge time.

**MOTION BY COMMISSIONER LOVATO TO APPROVE THE AGENDA AS AMENDED
SECOND BY COMMISSIONER KEN ANDERSON**

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

III. READING AND APPROVAL OF MINUTES – APRIL 21, 2015

**MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE REGULAR SESSION
MINUTES OF APRIL 21, 2015**

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

IV. REVIEW OF MAIL AND OTHER CORRESPONDENCE

1. Patricia Miller sent a letter resigning from the Northern Saguache County Library District Board as a Trustee. (4/28/15)

MOTION BY COMMISSIONER JASON ANDERSON TO ACCEPT THE RESIGNATION OF PATRICIA MILLER FROM THE NORTHERN SAGUACHE COUNTY LIBRARY DISTRICT BOARD

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

2. **The US Department of the Interior** sent information in regards to the BLM Eastern Colorado Resource Management Plan Environmental Impact Statement. (5/5/15)
3. **The BLM San Luis Valley Field Office** sent an invitation for the Grand Opening of the BLM San Luis Valley Field Office new building Thursday May 7, 2015 from 3 PM to 5PM. (5/1/15)

V. INTRODUCTION OF GUESTES:

Sandia Belgrade – Crestone Eagle

A. Olivas – CABA

V. Helm - CABA

Bill McClure - SCPC

Andrew Archuleta – BLM

Ron Garcia – USFS

Sharon Vaughn – USFS

Christine Gydesen – UTE Theater

Elinor Laurie – GUSG Volunteer

VI. COMMISSIONERS REPORT

Commissioner Ken Anderson:

1. April 22 – Attended a UAV meeting in Alamosa.
2. April 22 – Attended DRG meeting in Alamosa.
3. April 23 – Attended the FFA meeting in Longmont. FFA toured Leach and Saguache Airports.
4. Several discussions on the appointment to the Rio Grande Water Conservation District.
5. Met with Arredondo to change the price of fuel at Leach Airport.

Commissioner Jason Anderson:

1. April 24 - Attended the SLV Philanthropy Days Listening Tour to discuss the needs of Saguache County.
2. April 25 - Met with Waste Free SLV, a local recycling company and Randal Arredondo to discuss starting a recycling program at the County Landfill.
3. April 27 - Attended Office hours in Crestone.
4. April 27 - Attended the Rio Grande National Forest planning meeting concerning the use of trees.
5. April 28 - Attended a conference call with Ashley Valdez and Kevin Cray from Excel Energy concerning the application process for a consumer owned solar installation.
6. April 28 - Attended NACO Public Lands Steering Committee meeting via phone. Main topic was transfer of Public Lands.
7. May 1- Met with Arden Trewartha from Colorado Trust concerning a planning grant for the Town of Saguache.

Commissioner Timothy Lovato:

1. April 22 - Attended a UAV meeting in Alamosa with Commissioner Ken Anderson, Mike Wisdom and representatives from Selex Galileo Inc., members from the city of Alamosa, Adams State University and the Town of Del Norte were also present.
2. April 27 – Attended the San Luis Valley All Hazards Executive Committee meeting in Alamosa. Jeff Babcock will be resigning later on this year as SLV Homeland Security Coordinator and Mrs. Susan Benton will be retiring at the end of July as Chief Financial Officer.

3. April 29 – Met with Co Administrator Lyn Lambert and OEM Director Jim Felmlee.
4. May 4 – Met with Andrew Archuleta from the BLM and obtained a map of the Saguache Airport.

MOTION BY COMMISSIONER JASON ANDERSON TO ENTER INTO EXECUTIVE SESSION FOR PERSONNEL UNDER C.R.S. 24-6-402 (4) (f) (I) AND LEGAL ADVICE UNDER C.R.S 24-6-402 (4) (b) AT 9:40 A.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JASON ANDERSON TO RETURN TO REGULAR SESSION AT 10:03 A.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

BREAK

VII. CO-ADMINISTRATOR REPORT - WENDI MAEZ & LYN LAMBERT

1. Maez and Lambert have scheduled interviews for the Land Use and Administration positions for Wednesday, May 6, 2015.
2. Lambert and Commissioner Lovato met with OEM Director Jim Felmlee concerning the State Grants.
3. Crestone Area Business Alliance has requested an OK to update and beautify the information center kiosk at the east end of County Road T. They would like to do some repairs, paint, landscape, install Wi-Fi and lighting, and also replace the maps and update other information in the kiosk. The work would be done in stages time and work would be voluntary and materials donated. BoCC requested a written proposal to detail the work done in each stage and directed Administration to send a letter to the Crestone Area Business Alliance authorizing the first and second stage of work to be started.
4. Discussion on purchasing a storage unit and where to place the unit. BoCC requested to see bids for the purchase of the unit.

VIII. LAND USE – WENDI MAEZ

1. Old Cow Town, LLC – Conditional Use Modification request – SW1/4SE1/4 and the NW1/4SE1/4 29-45-6. The Saguache County Planning Commission reviewed the request for a second time on April 30, 2015, with the request to leave the RV Park and the Motel as Commercial Use and the Saloon and Dance Hall change to Residential Use. The SCPC voted to recommend DENIAL of the request due to the fact that the structure were constructed for Commercial Use and should remain that way. The vote was all Ayes with 1 member voting no. Discussion between BoCC, Assessor Peterson and Mr. Wendel on water and zoning. McClure from the SCPC stated that the property was bought as a commercial piece of property. BoCC scheduled the decision for the June 9th meeting.
2. Land Use fee – Maez presented the Land Use fees to the Board in February and would like to get an answer to the request to increase some Land Use fees. Put on the next meeting agenda. Discussion on agenda format for Land Use.

IX. COUNTY ATTORNEY – BEN GIBBONS

1. Need clarification on FMLA Policy on earned time.

Discussion on items to place on Work Session agendas and locations. Discussion on Public Lands.

LUNCH

X. ROAD & BRIDGE SUPERVISOR – RANDY ARREDONDO

1. Presented the BoCC with a Termination Agreement for the Town of Moffat.

MOTION BY COMMISSIONER JASON ANDERSON TO ACCEPT THE TERMINATION AGREEMENT BETWEEN SAGUACHE COUNTY AND THE TOWN OF MOFFAT, RETRO DATING APRIL 16, 2015

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

2. Paving schedule and price list presented to the BoCC.
3. Presented the BoCC with an Memorandum Of Agreement (MOA) between the Saguache Municipal Airport and the United States Air Force Specials Operations Wing

MOTION BY COMMISSIONER LOVATO TO ACCEPT THE MEMORANDUM OF AGREEMENT BETWEEN THE SAGUACHE MUNICIPAL AIRPORT AND THE UNITED STATES AIRFORCE SPECIAL OPERATIONS WING

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

4. Received a call from Marshall Milam and Gene Hollenbeck regarding County Rd. 10XX. Directed them to contact the NRCS since fence and gate were put up and owned by the NRCS.
5. BoCC directed Arredondo to send RFP's to Davis Engineering, Russell Engineering, and Rencon Engineering to have the Saguache Municipal Airport surveyed.
6. Soil samples taken at Leach Airport by the old fuel system came back good. Can remove old plumbing and cap off tank., work will be done this week.
7. Mr. Bogle is asking \$3,000.00 for his hanger at Leach Airport.
8. Discussion on PILT and SRS amounts and options. Scheduled for June 16th Work Session with DOLA.
9. Presented BoCC with a proposal from Waste Free SLV. Attorney Gibbons requested more information on the Company and insurance.
10. Informed Arredondo of work planned for the kiosk on County Rd. T. Directed to talk to the Town of Crestone about paving area.
11. Waiting for official ownership of secondary road into the Baca from the USFS.

MOTION BY COMMISSIONER JASON ANDERSON TO CONVENE AS THE SAGUACHE COUNTY BOARD OF HEALTH AT 1:42 P.M.
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 **VOTES AGAINST: 0**
MOTION CARRIED

XI. PUBLIC HEALTH DIRECTOR

Co-Director Alyssa O'Brien:

- A. Assessment Planning & Communication
 - a. SLVPHP meeting 4-13-15 (Agreement for Communication plan, Presenters- Kathy James, State Epi, research plan for bio-monitoring environmental exposures for children across the State & Lisa Cicutto, National Jewish, RMPCR LOS for reducing exposures to indoor & outdoor particulate matter); PHP Summit 5-7-15.
 - b. SCPP meeting 4-6-15 at Center Schools; RFA for next year's funding for Coalition is available, coordinating with RGPH, SLVPHP & SLVBH to determine what entity will apply for which of the 3 grants available & how funding will be distributed, applications due May 18th.
 - c. HAC (Health Advisory Committee) next meeting scheduled for 5-13-15 at Moffat Schools; AIM (Asses, Implement, Make it Happen) program final meeting & completion of program 5-13-15 at Moffat Schools.
 - d. CCPD- Youth obesity Prevention Grant 3rd quarter reports & monthly call conducted on 4-21-15, next call 5-27-15; screening data complete for Moffat, Crestone Charter & Mtn. Valley Schools, awaiting data from Center Schools, will compile data & present at final Health/ Wellness meetings at all Schools; GIS mapping for Saguache County via RMPCR completed by end of May, will provide copy of map to BOCC once completed.
- B. Vital Records & Statistics
 - a. No new updates
- C. Communicable Disease Investigation, Prevention & Control
 - a. MOA in place with RGPH for assistance with DOT on Fridays began 4-8-15
 - b. Currently doing DOT (Direct Observed Therapy) for case 3x/wk. & 2 child case contacts 2x/wk. through September 2015.
 - c. Please refer to & review TB overview documents; there will be an additional patient (child) which will need DOT 3x/wk. beginning in June & will be increasing in complexity at this time as well, State TB program has made multiple recommendations for additional Nursing assistance &/or hiring of a Director to ensure DOT completion for all Saguache County patients involved & completion of all tasks per State protocols & State contract are being followed. Discussion on advertising for Director and RN and the 60 day timeline it has to run.
 - d. Monthly follow up visits are being conducted for 4 LTBI (latent TB infection) patients.
 - e. No additional other communicable disease cases since previous BOCC report

- D. Prevention & Population Health Promotion
 - a. Saguache Health Fair- data verbally reported via Ron G.- total of 171 community members participated/ attended; approx. 75% (128) persons had their blood pressure measured, 50% of total (86) persons had their blood sugar measured; & approx. 30% of total (51) persons completed a Lung Function Test & O2 saturation measurements. Alyssa & Gloria attended & assisted on behalf of SCPH.
 - b. Center Health Fair- total of 56 community members participated/attended; vision screenings completed for 18 of the total & of those 5 were referred for follow up; hearing screenings completed for 19 of the total & of these 5 were referred for follow up; blood sugar screenings completed for 46 of the total & of these 7 were referred for follow up; blood pressure screenings completed for 50 of the total & of these 12 were referred for follow up with their Primary Care Physicians. Alyssa, Gloria & Crowfox participated & assisted on behalf of SCPH.
 - c. Weekly chair exercises for community members continuing Tuesday of each week via Janet at the Bee Bop studio; flyers made & distributed in April.
 - d. Alyssa completed the Positive Youth Development training on 4-15-15.
- E. Emergency Preparedness & Response
 - a. EPR MOA with regional EPR still needing signatures
 - b. No additional info/ response pertaining to the Ebola grant which applied for in March. Checked with neighboring counties, have also not received any new info.
 - c. Gloria will be attending, has registered & secured lodging & travel for required annual State EPR meetings on May 13th, 14th & 18th.
 - d. Gloria has lead, organized & completed additional activities per the EPR State contract with SCPH.
 - e. Monthly DTR drills continuing for both PH offices.
- F. Administration & Governance
 - a. Reviewed and signed the Contract for Triplicate for the Child Fatality and Maternal Child Health Program as an amendment to original contract.

**MOTION BY COMMISSIONER JASON ANDERSON TO ENTER INTO THE AMENDMENT OF TASK ORDER #2 WITH THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT
 SECOND BY COMMISSIONER LOVATO
 VOTES IN FAVOR: 3
 MOTION CARRIED**

VOTES AGAINST: 0

- b. Center Battery Backup; Center PH office has multiple power outages per year; larger amount of vaccines stored in the Center office fridge & freezer due to higher annual volume of vaccines given; battery backups researched via WSB to ensure backup would be fitted for demand of current fridge/freezer unit; item description & price for sufficient battery backup provided via WSB; no additional charge for installation & set up as per stated on invoice this was verified with Kenny with WSB. BoCC

directed Co-Directors to apply for an Emergency Sales Tax Grant for vaccine refrigerator back-up. Board directed Co-Directors to check with other Counties in the Valley to see what they use for backup.

Co-Director Crowfox:

1. PCP Program:
 - a. Ms. Fleming was fingerprinted for State compliance on Friday. Administration can expect a voucher for the printing and a voucher for the CBI flagging in the upcoming voucher run.
 - b. March 2015
 - i. PCP Revenue (Includes Dec 1 through March 15) \$31,403.00
 - ii. PCP Expenses \$15,338.70
 - iii. PH Revenue \$16,341.11
 - iv. PH Expense \$18,916.89
 - c. April finances will be updated and added Monday
2. Receiving negative feedback regarding the allowable hours' policy, but this was expected.
3. Discussion on 911 flaws, need address plates and maps. Maez will work with Public Health on issue.

MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AS SAGUACHE COUNTY BOARD OF HEALTH AT 2:12 P.M.

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XII. PUBLIC LANDS

USFS

1. Introduced new District Ranger Sharon Vaughn, will be District Ranger from February until June when District Ranger Jim Pitts returns.
2. Signing Grazing and Special Use permits.
3. La Garita Hills landscape project is underway.
4. Reported that 95% of Rio Grande National Forest is invested with beetles when asked by BoCC.
5. In-depth discussion on SRS and the local Resource Advisory Committee (RAC). RAC decides what projects will be funded with Title II. Discussion on the lack of RAC members and the different options. Find members or combine with another RAC. If a combined RAC there is no guarantee that Saguache County money will be spent on projects in Saguache County.
6. In place for Baca Land Exchange. Waiting on Title Insurance and Resolution. Trails will be built along the road for alternate transportation into the Refugee. The building is coming along well and will have an Open House this summer. Faculty Fellowship with a Professor from Adams State University, Tim Armstrong. He will be sampling the small mammals along with the Student Conservation Association intern who will be studying how wet meadows are being used, and 3 student interns to address invasives.

BLM

1. Finalizing EA for Xcel Power line project. Two to three year project. Month or so for Biological Assessment.
2. 12 Hours of Penitence bike race at Penitente Canyon is having to re-route some of the trails onto BLM Land.

3. No update on Gunnison Sage Grouse.
4. Starting EA for dog sled tours on Poncha Pass. Will request public comments to BoCC.
5. Weed program is up and running with upgraded equipment.
6. Town of Saguache sent a letter in regards to Vista Grande. Will send BoCC a copy of response letter.
7. Open House for new office in Monte Vista on May 7, 2015 from 3-5pm. Kudos to the Center Conservation District for catering.

BREAK

XIII. GUNNISON SAGE GROUSE UPDATE – ELINOR LAURIE

1. No new updates to report. Twenty-two birds were transplanted to Poncha Pass, eleven are left. No nesting evidence for the last two years. Habitat determined critical based on satellite populations. Ms. Laurie is going to continue to be the alternate appointment with Commissioner Ken Anderson Representative. There has been a lot of time, energy, and resources put into this.

Christine Gydesen with the Historic UTE Theater & Cultural Center thanked the BoCC for all of their support. Reported the 3-D digital projector is on the way and there is not another one within several hundred miles of Saguache. Discussion on the different events at the theater and grants.

XIV. BILL PAYING

XV. ADJOURN

MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AT 3:45 P. M.

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

RESPECTFULLY SUBMITTED,

STACI BURKHART ACTING SECRETARY TO THE BOARD OF COUNTY COMMISSIONERS

MINUTES APPROVED MAY 19, 2015



Ken Anderson

CHAIRMAN OF THE BOARD

[Signature]

**ATTEST
CLERK & RECORDER
CARLA GOMEZ**

[Signature]

COMMISSIONER

COMMISSIONER