

SAGUACHE COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MEETING
9:00 A.M. APRIL 7, 2015

MINUTES

I. CALL TO ORDER

The meeting was called to order by Board Chair Ken Anderson at 9:02 a.m., with the following members present:

Ken Anderson, Chair
Jason Anderson, Vice Chair
Timothy Lovato, Commissioner
Wendi Maez, Co-Administrator
Lyn Lambert, Co-Administrator
Ben Gibbons, County Attorney
Staci Burkhart, Acting Secretary to the Board

II. ADDITIONS/DELETIONS TO AGENDA

1. Employee Appreciation will be on April 21, 2015 meeting.
2. John Wagner with CTSI Insurance Pool will not be in today and will reschedule.
3. Jim Felmlee will be in under Land Use time to give quarterly report and answer any BoCC questions.
4. Administration requested an Executive Session.
5. Public Lands will not be reporting today.
6. Linda Warsh presented a Proclamation for Child Abuse Prevention Month to the BoCC.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE PROCLAMATION FOR CHILD ABUSE PREVENTION MONTH

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE AGENDA AS AMENDED

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

III. READING AND APPROVAL OF MINUTES – MARCH 17, 2015

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE REGULAR SESSION MINUTES OF MARCH 17, 2015 AS AMENDED

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

IV. REVIEW OF MAIL AND OTHER CORRESPONDENCE

1. **The San Luis Valley 4-H** April 2015 E-Newsletter was received. (3/31/15)
2. **The Voice of La Puente** Spring 2015 was received. (4/2/15)
3. **The Healthy Colorado: Shaping a State of Health** 2015-2019 Colorado's Plan for Improving Public Health and the Environment was received. (4/2/15)
4. **Elijah Walters** sent notice of the Bureau of Land Management Gunnison Field Office is currently developing a proposed Resource Management Plan Amendment and associated Environmental impact Statement to assess livestock grazing. In response refer to: 1610 (COS06000) (3/19/15)
5. **Marshall and Mary Jane Milam** sent a letter concerning the installation of the gate on their private property on County Road 10XX. (4/7/15)
6. **Daniel S. Johnson** sent the January 2015 report for the Saguache County Fire Mitigation Program. (3/17/15)
7. **The United States Department of the Interior** would like to know if the Saguache County Board of Commissioners would like to be a cooperating agency for the Royal Gorge Field Office. (Form attached) (4/2/15)
8. **Greg Terrell** sent a copy of a letter that was sent to Andrew Archuleta in regards to the Vista Grande Park and the Town of Saguache not wanting to allow motorized OHV within the park, the town has requested a 3 mile buffer zone. (3/27/15)
9. **The Biological Control of Weeds 2015** was received. (4/2/15)
10. **The Trail Tales** Vol. 5 No. 2 April 2015 Newsletter was received. (4/6/15)

V. INTRODUCTION OF GUESTES:

Sandia Belgrade – Crestone Eagle	Ernie Myers – Sub-district 1	Cole Myers – Sub-district 1
William Myers – Sub-district 1	Tuck Slane – Sub-district 1	Jocelyn Slane – Sub-district 1
Dave Warsh – Sub-district 1	Steve Tonso – Sub-district 1	Cory Myers – Sub-district 1
Jed Ellithorpe – Sub-district 1	Daniel Davis – Sub-district 1	Barbra Davis – Sub-district 1
Peggy Godfrey – RGWCD	Jon Billingsley – The Pot Shop	Bryan Billingsley
Janet Cox		

VI. COMMISSIONERS REPORT

Commissioner Ken Anderson:

1. March 19 – Gunnison Sage Grouse meeting at the Road & Bridge meeting room.
2. March 19 – Senior Citizen meeting in Alamosa. Discussion on transportation for seniors.
3. March 19 – Met with Lambert, Commissioner Lovato and Denis Hunt with CTSI.
4. March 22 – Attended a meeting in Salida for Upper Arkansas water issues, Sen. Donovan was present.
5. March 23 – Attended Hudson Ranch meeting for 4H.
6. March 24 – Attended DRG meeting in Alamosa.
7. Went to the Division 3 office and researched the water rights at Leach Airport.
8. Received numerous calls concerning trash and road closures in Center area. Will address road closure issues during Road & Bridge time.

Commissioner Jason Anderson:

1. March 19-20 - CCI Steering Committee meeting:
 - HB15-1237** - Prepaid postage for mail in ballots.
-Bill proposes the state will reimburse the Counties for paying all postage, however with no fiscal note attached counties are wary of an unfunded mandate. Post-pone indefinitely.
 - HB15-1257** - Eliminate penalties to increase cigarette tax.
-Bill would allow local governments, through a vote to increase the cigarette tax.
 - SB15-014** - Bill requires Marijuana caregivers to register with the state and be part of a database that allows law enforcement to know the location and plant numbers of a caregiver.
 - HB-1228** - Special Fuel Tax on liquefied Petroleum Gas
Removes transportation tax from propane used for things other than transportation.
 - HB15-1278** - Use Ag Water Rights to cultivate marijuana
 - HB15-1226** - Retail Food Establishment fee
 - SB15-022** - Wildfire Risk Reduction Program
2. March 21 – Helped with the Saguache wrestling tournament.
3. March 30 - Met with Cristy Culp from DOLA to review outstanding Grants.
 - Strategic Plan grant is still holding \$1,500.00 to finalize grant agreement; that being a Strategic Plan that is adopted.
 - Planning grant with Denver University is used –up, any further negotiations are done with Jeffery.
4. March 30 - Attended the Rio Grande Forest Strategic Planning meeting.
5. April 3 - Met with Carol Anne Robinson of Crestone about her ideas for public transportation for Elders in the area.
6. April 6 - Attended the Crestone Community Watch Program meeting with Sheriff Dan Warwick.
7. April 6 - Attended the Saguache County Search and Rescue pre-season preparation meeting.
8. Met with Mark Talbot about monthly maintenance and continuing training for County web-site.
9. Received numerous phone calls in regards to the Rio Grande Water Conservation District appointment.

Commissioner Timothy Lovato:

1. March 19th - Met with Lyn Lambert and Dennis Hunt from CTSI on ways to improve the budget process.
2. March 19th - Received a call from Dave Wendell the owner from Old Cow Town. He asked that I contact Pat McDermott from the Division of Water Resources, concerning his commercial use of his water and his request on using his well for residential use. I spoke with Mr. McDermott about the use of the well for

- residential use and commercial use. I asked Mr. McDermott about the policy of not having two uses in one well.
3. March 20th - Spoke with Mr. Ben Gibbons about the conversations I had with Mr. Wendell and Mr. McDermott and Mr. Wendell question on how I thought it might have turned out on his request to go residential.
 4. March 23rd - Attended the San Luis Valley County Commissioners Meeting in Alamosa.
 5. Steve Ryder from the Colorado Department of Agriculture gave a presentation on the Noxious Weed program and HB 1006 on Invasive Weed Legislation.
 6. Brenda Felmlee - Requested support letters on HB- Water Rights Protection Act and HB - Healthy forest Management Act of 2015.
 7. Mike Blakeman - Rio Grande National Forest Revision Plan and various meeting will be held for public input.
 8. Marianne Dunne - 12th Judicial Center Update on the new building and how a 1% sales tax would help fund the cost of the jail and the courthouse complex.
 9. Pueblo County and County Assessors Contract was a topic and why don't the six counties go together and have one system that they can all use.
 10. March 25th - Attended the Saguache Creek Water Users Association meeting.
 11. April 6th - Attended the Saguache County Prevention Partners meeting in Center Colorado.
 12. March 18th to April 6th - I received numerous calls in support for Peggy Godfrey to be reappointed to the Rio Grande Water Conservation District Board.

BREAK

VII. CO-ADMINISTRATOR REPORT - WENDI MAEZ & LYN LAMBERT

1. Rio Grande Water Conservation District appointment discussion. BoCC found a policy that stated one representative who resides North of County Road L and one who resides South of County Road L. When position was advertised the County policy had not been reviewed and had not been followed in the past. BoCC apologized for the mistake but stated the County does have a policy and they want to follow it. BoCC asked how the people would like to handle it. Discussion on representation, getting rid of geographical policy, post-pone and re-advertise with correct guidelines, flexing around geographical policy, and deadlines.

MOTION BY COMMISSIONER JASON ANDERSON TO RE-ADVERTISE FOR THE RIO-GRANDE WATER CONSERVATION DISTRICT WITH THE CORRECT POLICY PERAMETERS

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

2. Reviewed and signed Department Head payroll.
3. Reviewed and signed Veterans Service report for March 2015.
4. In January the Saguache County Museum Board sent a letter asking for funding in the amount of \$5000 to assist with the operating cost of running the Saguache County Museum.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE \$3,000.00 TO THE SAGUACHE COUNTY MUSEUM FROM BOARD OF COUNTY COMMISSIONERS DONATION FUND FOR OPERATING COSTS

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

5. Lambert and Commissioner Lovato attend a meeting with Dennis Hunt with CTSI concerning budgets.
6. Lambert attended the March 2015 Valley BOCC meeting.
7. Office of Emergency Management – Jim Felmler gave quarterly report

MOTION BY COMMISSIONER JASON ANDERSON TO ENTER INTO EXECUTIVE SESSION FOR PERSONNEL UNDER C.R.S. 24-6-402 (4) (f) (I) AT 10:35 A.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JASON ANDERSON TO RETURN TO REGULAR SESSION AT 11:23 A.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

VIII. COUNTY ASSESSOR – PETER PETERSON

1. Assessor Peterson reported to BoCC that the Pueblo Computer System still running but not fully functional. Several activities in Office are being done by hand rather than computer. Entertaining bids from other software providers for Assessor's functions. Been looking at other vendors being used by other Counties.
2. Treasurer Trujillo reported to the BoCC that the Treasurer side has some glitches but no major issues, still serves functions.
3. May 1st is the deadline to have Notice of Valuations need to be sent out.
4. Discussion on the vehicle purchased by the previous Assessor.

LUNCH

IX. ROAD & BRIDGE SUPERVISOR – RANDY ARREDONDO

1. Reviewed and signed the Intergovernmental Agreement Regarding Undesirable Plant Management with Gunnison County.
2. Town of Center request for paving and crack filling. Sent BoCC breakdown of cost.
3. Going heavier on the oil in the asphalt mix this year to see if it helps prevent cracking.
4. Canon Air force base doing military training on new equipment at Leach Airport. Notified Sheriff Office, Fire Departments, etc. Military will send proposal.

5. Discussion on Free Landfill Day. Will do free landfill day on May 9th, first 1,000.00 lbs. will be accepted at no charge and 1001.00 lbs. and above will be charged regular fees. Need to make people aware the landfill needs support to stay open.
6. Davis Engineering working on amendment to the Landfill design. Department of Health does not recommend drilling a new monitoring well at this point with amendment of design.
7. BoCC does not shut down roads on Federal Lands.
8. Discussion on the Assessors' vehicle

MOTION BY COMMISSIONER JASON ANDERSON TO ENTER INTO EXECUTIVE SESSION FOR PERSONNEL UNDER C.R.S. 24-6-402 (4) (f) (I) AT 1:45 P.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JASON ANDERSON TO RETURN TO REGULAR SESSION AT 2:00 P.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JASON ANDERSON TO CONVENE AS THE SAGUACHE COUNTY BOARD OF HEALTH AT 2:03 P.M.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

X. PUBLIC HEALTH DIRECTOR

Core Services Updates-

1. Assessment, Planning & Communication
 - a. SLVPHP (Public Health Partnership) had RWJ (Robert Wood Johnson) grant closing celebration on 1-12-15, conference calls on 2-23-15 & 3-2-15, and face to face meetings on 3-30-15.
 - b. SCPP (Prevention Partner Coalition) meetings 2-9-15 at Crestone Charter School, 3-9-15 at Moffat Schools, 4-6-15 at Center Schools
 - c. HAC (Health Advisory Committee) at Moffat School meetings 1-29-15, next meeting tentatively scheduled for 5-13-15; AIM (Assess, Implement, Make it Happen) program meetings 2-11-15, 3-11-15, next meeting 4-15-15, implementing AIM program in conjunction with Moffat Schools HAC.
 - d. Kick Butts Week March 16th-20th (related to deliverables within the SLV Health tobacco cessation & prevention regional grant), only Moffat Schools implemented, MVS & Center Schools want to do at a later date due to State testing, Crestone Charter Schools declined participation.

- e. CCPD & TOB grants- in final quarter of grants, have done quarterly reports, will have evaluation for both due before June 30th 2015, will begin initiating activities within the upcoming SLV- Regional grant with RGPH(SLV Community Tobacco Initiative)
- 2. Vital Records & Statistics
 - a. No new updates
- 3. Communicable Disease Investigation, Prevention & Control
 - a. One Active TB case, since January 1st 2015, conducting DOT (Direct Observed Therapy) 5x/wk. 1-19-15 to 2-19-15, DOT 2x/wk. 2-23-15 to 3-26-15, 3x/wk. starting 3-30-15, and treatment end date planned for September 2015.
 - b. 8 wk. window treatment, 5x/wk. for 2 wks. then 2x/wk. for 6 wks. for one child contact of active case, 2x/wk. for 8 wks. for 5 other child contacts of active case. Window treatment completed 3-5-15.
 - c. 3 case contacts (1 adult, 2 children) to begin LTBI (latent TB Infection), treatment completion date approximately end of December 2015.
 - d. 2 child case contacts to receive DOT 2x/wk. for LTBI treatment, but recommended by State TB program to keep on DOT rather than self admin due to young age, treatment completion date for September 2015.
 - e. Establishing agreement with Regional Epi & RGPH for assistance with DOT on Fridays & if PHN is out of office for any reason.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH SAGUACHE COUNTY PUBLIC HEALTH AND RIO GRANDE PUBLIC HEALTH

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

- f. 5 confirmed Influenza cases from January 1st 2015 to March 25th 2015
- 4. Prevention & Population Health Promotion
 - a. Center Health Fair- Friday April 17th @ Center Head Start- Gloria & myself will attend to assist, will have PH board, Healthy Communities, & Prevention Coalition board set up & will assist as needed to check blood pressure, visual acuity screens & audiology screenings.
 - b. Saguache Health Fair- Saturday April 11th 2015 @ Mtn. Valley Schools- will have informational boards present, all PH staff participation(?), will conduct EPR drill during health fair, will assist with checking blood pressures if needed, will not be doing blood sugar checks.
 - c. School Nurse Regional Training 2-12-15, Alyssa attended
 - d. Weekly Chair exercise activity for any community members done by Janet
- 5. Emergency Preparedness & Response
 - a. EPR contract to county attorney for review mid-March, due in January 2015
 - b. Flu pandemic regional training 1-29-15, attendees Gloria, Alyssa & Marcy

- c. ICS 400 training on 3-6-15, attendees Gloria, Alyssa & Crowfox
 - d. Regional EPR meeting 3-12-15, attended by Gloria (EPR coordinator)
 - e. Flood & Fire logistics training 3-23-15, attended by Gloria, Wendi unable to attend due to short staffing this day
 - f. Ebola preparedness small grant budget forms completed & sent by 3-26-15
 - g. EPR drill during Saguache Health Fair to meet an EPR contract deliverable
 - h. Emergency Management training rescheduled for 4-1-15, Gloria will attend
 - i. Monthly DTR drills conducted in both Saguache & Center offices, done via Gloria (Center office) & Janet (Saguache Office)
 - j. Request update on new Director. Discussion on raises and budget.
6. PCP billing: December 2014 & January 2015 initial billing complete. Denials are being addressed by Ms. Fleming.
- a. Income thus far:
 - i. \$5,272.32 reported on 3/7/2015
 - ii. \$12,395.52 reported on 3/14/2015
 - iii. \$13,532.16 reported on 3/21/2015
 - iv. \$8,636.16 reported on 3/28/2015
 - v. \$8,308.22 reported on 4/4/2015
 - vi. These amounts total \$48,144.38 recovered in one month time period. The PCP program is financially viable and Ms. Fleming will provide revenue and expense report at the May 2015 Board meeting.
7. Billing issues:
- a. Too many PCP's going over their allowed time per client- new policy created and approved by Mr. Ben Gibbons, effective March 31, 2015.
 - b. Clients listed incorrectly in billing (wrong modifiers, wrong service, or not listed at all) corrected- Went through all the PARS and corrected the billing spreadsheet. Entered all the new account numbers, allowable hours per week, corrected the modifiers and service codes, and adjusted all formulas. The financial returns are reflecting the value of these corrections.
 - c. Missing PARS- corrected- Contacted OLTC and requested the PAR information. Missing PARS have been received.
8. PCP clients= 1 new PP until Medicaid begins 3-10-2015. Medicaid did not begin on expected date. Client's family member paid for another month via money order.
9. 27 PCP's currently employed
10. 59 clients
11. License for Home Care renewed Friday March 6, 2015, online. Signature documents and fees sent certified mail Monday, March 09, 2015. No fees were charged online so no fees were vouchered. Fees receipt was sent with the signature page which reflects this.
- a. Created user name and password for Alyssa and myself
 - b. 35 notices listed that were never reviewed or responded to. Alyssa and I reviewed these and responded where needed.
 - c. Some responses due as far back as November 2014.
 - d. Alyssa responded to the request for number of vaccinated staff against Influenza

12. New State Ebola grant, max \$15,000.00. PH Partnership is working on this. Della Vieira, Director Alamosa County PH, created a sample budget request we used for the application process. The grant is for each local PH. Alyssa and Crowfox completed the budget request together. Alyssa submitted the request on time.
13. MOA with DSS in place. PH is providing an office space for use by DSS and rebuilding our partnership with DSS. MOU is signed by Linda Warsh, Alyssa Obrien, and Crowfox Christi Fleming.
14. We are working to mend many broken relationships around the San Luis Valley and with the State of Colorado. We are having great success.
15. Office staff relationships are re-developing close teamwork that was lost. Office staff are getting things done at a much faster pace than anticipated and communicating well with each other to coordinate efforts. Please note the results evidenced thus far.
16. We received the Healthy Colorado: Shaping a State of Health, Colorado's plan for Improving Public Health and the Environment 2015-2019. Copy taken to Administration for County records.
17. A letter of support was signed, scanned, and emailed to support a Teen Health Project grant. Grant was due by April 1, 2015. If awarded, we will need Mr. Gibbons to review a contract between Saguache County Public Health and the Center for Relationship Education.
18. NACCHO conference July 7-9, 2015
19. Ms. Fleming and Janet Beiriger continue to catch up all financials. Ms. Fleming will have a detailed Profit and Loss (P&L) report available for the May 2015 BOCC meeting. Ms. Fleming plans to demonstrate the financial viability of the PCP program as well as the financial health of Saguache County Public Health as a stand-alone program/department.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE A \$1.50/HR RAISES FOR ALYSSA OBRIEN AND CHRISTI FLEMMING RETRO ACTIVE TO WHEN APPOINTED CO-DIRECTORS AND CONTINUING UNTIL A NEW DIRECTOR IS IN PLACE

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AS SAGUACHE COUNTY BOARD OF HEALTH AT 3:07 P.M.

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XI. FIREWISE TITLE III REPORT – DANIEL JOHNSON

1. Presented the BoCC with Wildfire Evacuation and Preparing for Wildfire DVD's, along with a Wildfire Evacuation Checklist.
2. 100 copies were created and distributed with the accompanying Evacuation checklist, as well as put on the Saguache County and Conejos County web-sites. Continued writing Firewise articles for the SLV Lifestyles and the Crestone Eagle. F
3. Through February 2015 32 assessments were done and helped to complete 25 properties in Saguache County. All residents receiving an assessment were required to watch the Preparing for Wildfire video.

Totals from 2009 to 2014 were 282 assessments, homes mitigated were 184, homes that needed no work were 9, pre-building assessments were 5, requests not covered under grant were 6, and structures mapped were 330.

4. To prepare others to do this work in the future and to help complete complex multi-day projects, Jim Vanderpool was put through the Colorado Firecamp training S-212 Chainsaw Use.
5. Slash was either taken to the Baca Grande mitigation pit, to Frederick Dunnet's to be recycled into oils, or to burn piles. All wood over 2" diameter was made into firewood.

XII. COUNTY SHERIFF – DAN WARWICK

1. Presented Intergovernmental Agreement with the Town of Crestone. Attorney Gibbons will review.
2. Discussion on Resolution or Ordinance for a fire ban given the conditions and red flag warnings. Attorney Gibbons will draft an Ordinance.

MOTION BY COMMISSIONER JASON ANDERSON TO ENTER INTO EXECUTIVE SESSION FOR PERSONNEL UNDER C.R.S. 24-6-402 (4) (f) (I) AT 3:35 P.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JASON ANDERSON TO RETURN TO REGULAR SESSION AT 3:43 P.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XIII. BILL PAYING

XIV. ADJOURN

MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AT 3:45 P. M.

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

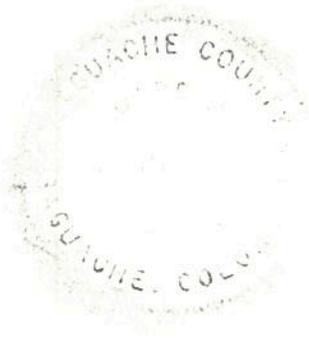
VOTES AGAINST: 0

MOTION CARRIED

RESPECTFULLY SUBMITTED,

STACI BURKHART ACTING SECRETARY TO THE BOARD OF COUNTY COMMISSIONERS

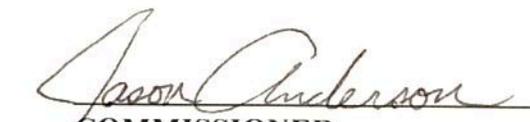
MINUTES APPROVED APRIL 21, 2015




CHAIRMAN OF THE BOARD


ATTEST
CLERK & RECORDER
CARLA GOMEZ


COMMISSIONER


COMMISSIONER