

**SAGUACHE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION MEETING**  
**9:00 A.M. JULY 2, 2013**

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order by Board Chair Joseph at 9:04 a.m., with the following members present:

Linda Joseph, Chair  
Ken Anderson, Co-Vice Chair  
Jason Anderson, Co-Vice Chair  
Wendi Maez, Co-Administrator  
Lyn Lambert, Co-Administrator  
Ben Gibbons, County Attorney  
Staci Morfitt, Acting Secretary to the Board

**II. EMPLOYEE APPRECIATION**

1. None at this time

**III. ADDITIONS/DELETIONS TO AGENDA**

1. Commissioner Jason Anderson requested an executive session for personnel issues.

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE AGENDA AS AMENDED**

**SECOND BY COMMISSIONER JASON ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

**IV. READING AND APPROVAL OF MINUTES – JUNE 10, 2013 AND JUNE 18, 2013**

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE MINUTES OF THE JUNE 10, 2013 REGULAR SESSION MEETING**

**SECOND BY COMMISSIONER JASON ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

**MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE MINUTES OF THE JUNE 18, 2013 REGULAR SESSION MEETING**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

V. **REVIEW OF MAIL AND OTHER CORRESPONDENCE**

1. **Mike Spearman** sent a thank you card for the Wedding Gift received. (6/18/13)
2. **SLV Fair Board** sent a thank you card for the 2013 Sales Tax Grant. (6/18/13)
3. **Blue Peaks Developmental Services** sent a letter naming Lyn Lambert a representative on the board. (6/18/13)
4. **Daniel Johnson** sent the May 2013 Saguache County Fire Mitigation Report. (6/18/13)
5. **Saguache County Sheriff, Mike Norris** sent a letter in regards to the Town of Center, 4<sup>th</sup> of July Commercial Fireworks Display. (6/21/13)
6. **State of Colorado Dept. of Public Health** sent a letter in regards to the Approval of Saguache County Landfill Construction Quality Assurance Plan. (6/27/13) Discussion on liners, which would keep the landfill closed for up to two months. Another option is changing the Landfill into a transfer station. Three options for County right now are keep landfill as landfill with possible tax, close, or transfer station. BoCC directed Arredondo to get information and cost of changing the landfill into a transfer station. Arredondo will be in contact with the State as well. Phone conference with State set for July 10 at 8:30 am.
7. **Rio Grande Water Conservation District** sent the June 2013 Ground Water Table Measurements. (6/26/13)

VI. **INTRODUCTION OF GUESTS**

Matie Belle Lakish – Crestone Eagle  
Jim Pitts – Rio Grande NF  
Akia Tanara – Town of Crestone

John Murphy – Gunnison R.D. USFS  
Kim Smoyer – Smoyer Assoc.

VII. **PUBLIC COMMENT**

None at this time

VIII. **COMMISSIONERS REPORT**

**Commissioner Joseph:**

1. June 19-20 - BoCC attended the regular meeting of the Gunnison Sage Grouse (GuSG) Strategic Committee; lunch meeting with the Gunnison County Commissioners; Meeting with Marv Weidner for an introduction to the Managing for Results program.
2. June 24 - BoCC attended a meeting of the Poncha Pass Sage Grouse Working Group meeting. Provided an update on the activities of the County Coalition for Sage Grouse. Action items:
  - a. Completed final revisions with Nehring and Attorney Gibbons, and signed the consulting contract with Nehring.
  - b. Summary notes completed by Jenny Nehring, and forwarded to Gunnison for the Conservation Plan Packet.
  - c. Expanded the existing sage grouse e-List - core group of Public Lands Managers and County personnel working on GuSG issues, discussing formation of a Wildlife & Habitat Strategic

- Committee. Propose BoCC action to authorize the current steering committee to confer on membership and process, and report back to the Board, toward creation of this committee?
- d. Created a second e-List for GuSG networking, and providing announcements and information to the Poncha Working Group and other interested public: <[grouse@saguachecounty-co.gov](mailto:grouse@saguachecounty-co.gov)>.
  - e. Launched a webpage on the County website where documents and other information on GuSG can be posted: <http://saguachecounty.net/grouse-information>.
  - f. Heard the activation and close out briefs by BLM/Forest Service and the Northern Rocky Mt. Type II Team, brought in to manage the Oxcart Fire, in the vicinity of Sage Grouse habitat. Excellent mapping was provided, and appropriate avoidance was observed.
3. June 25 - Had a phone conference with Mark Talbot and Julie Mach, ScSEED developers of the Saguache County Economic Development website. Reviewed SIPA grant deliverables and timing. Jessica DuBoe will continue with content development. Julie Mach will focus on developing promotion for the site, connections with the Office of Economic Development & Intl Trade. Mark Talbot will conduct website management training for staff, tentatively in late July.
  4. June 26 - Activated BoCC, County Admin/Land Use, Road & Bridge Director to attend the briefing of the Type II Team for the managed, Oxcart Fire, at the invitation of Jim Pitts, Forest Service Dist. Ranger.
  5. June 27 - Had an update from Jim Sheeran, Veteran's Services Officer who reports that Chaffee County VSO will not be pursuing the Homeless Vets grant. Is looking into another grant program - Rivers of Recovery, introduced by Frank Muniz, Alamosa Veteran Service Officer (VSO).
  6. June 28 - Attended a BoCC Work Session - Local Board of Equalization training, presented by Curtis Belcher, DOLA.
  7. June 29 - Attended the closing briefing of the Type II Team for the managed, Oxcart Fire, at the invitation of Jim Pitts, Forest Service Dist. Ranger. Discussed:
    - a. The possibility of changing the road signs to read "Managed" fire ahead, instead of Forest Fire ahead.
    - b. Future multi-agency tabletop exercise for an incident involving both Public and Private Lands.
    - c. Focusing next or future Eye on the County on Fire Safety / Preparedness / Managed Fire goals and activities.
    - d. Issues of note from the briefing: This incident allowed personnel to exercise response, staging methods, in high terrain. Food issues arose, as local vendors were challenged in handling this size group daily. Standard shower units could not be delivered to the personnel on the mountain, and staging area was too far from the high altitude terrain they were working. Having the IC center in Saguache far from the site was challenging, as was communications. Electronic docs handling went very well, with excellent mapping, and attention to Sage Grouse habitat concerns. Community members asked the Team to consider recycling, and they'll look at that. It was suggested that the Emergency Helicopter Evacuation program would be very useful in terrain like this. Was informed by Sheriff Norris this weekend of across the board move to Stage II Fire restrictions for Saguache County.
  8. Other work
    - a. Drafted a letter regarding timing and assurances of receipt of 2013 PILT funds being made whole as expeditiously as possible - need to determine the appropriate recipient(s). Forwarded for review and completion.

- b. Connected with staff - Randy Arredondo regarding Landfill, finances, Public Works relationship to Maintenance and brown fields funding; Wendi Maez regarding Grouse and Airport matters; and Lyn Lambert regarding financial information for the BoCC.
- c. Followed up with Marv Weidner, of Weidner, Inc., who will prepare an information packet including samples of their Managing for Results work (Gunnison County, Arvada) and a program proposal.
- d. Connected with Faith O'Reilly regarding recreation, tourism, trails. Awaiting notice of next Tourism Council meeting, at which election of Officers occurs.

**Commissioner Ken Anderson:**

1. June 19- Went to the sage grouse working group meeting in Gunnison with Linda Joseph and Jason Anderson.
2. June 21- Attended the Opening of Aventa Credit Union Saguache branch.
3. June 24- Attended the Poncha-pass sage grouse working group meeting.
4. June 26 - Activated BoCC, County Admin/Land Use, Road & Bridge Director to attend the briefing of the Type II Team for the managed, Oxcart Fire, at the invitation of Jim Pitts, Forest Service Dist. Ranger.
5. June 28 - Attended a BoCC Work Session - Local Board of Equalization training, presented by Curtis Belcher, DOLA.

**Commissioner Jason Anderson:**

1. 6/19- Went to the sage grouse working group meeting in Gunnison with Linda Joseph and Ken Anderson.
2. 6/19-20- Attended Commissioner's retreat in Gunnison. Discussed budget, staffing, tax issues and reviewed a performance-based management proposal.
3. 6/20- Met with Marv Weidner, owner of Weidner Inc. to discuss implementing a performance-based management strategy for Saguache County.
4. 6/21- Met with Akia Tanara, Crestone town manager to review the Crestone town boards' decision on their roads IGA with Saguache County.
5. 6/21- Attended the Opening of Aventa Credit Union Saguache branch.
6. 6/24- Attended the Poncha-pass sage grouse working group meeting, followed by office hours at the Saguache Courthouse.
7. 6/24- Spoke with Todd Stewart from Solar Power Financial, He has sent the contract revisions to the BOCC and would like an answer on the proposal. He still needs to void the conditional use permit on John Baxter's land.
8. 6/26- Went to Wildfire briefing for the Ox cart fire in the Northern Sangre de Cristo's.
9. 6/27- Met with Steve Vandiver and Rob Philips from the Rio Grande water conservation district. Reviewed the current water situation, the goals of the district, and the history of the area. Also was able to get information packets for distribution to residents of Saguache County on request.
10. 6/27- Attended the SLV Great outdoors (SLVGO) meeting. Reviewed SLVGO website and logo proposals.
11. 6/28- Attended the County Board of Equalization meeting with Curtis Belcher from the department of local affairs. Discussed the roles and guidelines of the board, as well as the assessment situation for the commercial district in Crestone.
12. 7/1- Attended office hours.

**IX. CO-ADMINISTRATOR REPORT - WENDI MAEZ & LYN LAMBERT**

1. Pete Garcia – Maintenance Supervisor will be in to discuss the lights in the Commissioners room and give an update on the 3<sup>rd</sup> floor fire escape door. Discussion on who to inspect welding job and who to have correct it.
2. “Terms of Use” – discussion on website.
3. Todd Stewart – Solar Garden Contract for Coleman Pit site. Conditional Use Permit (CUP) needs to be voided, but some type of application needs to be on file that reflects correct site and then goes to the Planning Commission. Discussion and changes made to the language in the Saguache County Site Lease Contract.

**BREAK**

**X. LAND USE ADMINISTRATOR - WENDI MAEZ**

1. Frederick L. Paulson II – Subdivision Exemption request to divide a parent parcel of land located within the NE1/4 35-41N-7E. This request is to divide the corner from the sprinkler quarter which contains 157.60 acres. Tract 1 to contain 148.17 acres, Tract 2 to contain 5.83 acres, County Road Right of Ways – 1.86 and 1.74 acres. The SCPC recommended approval of this request during a phone vote conducted on June 27, 2013.

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE SUBDIVISION EXEMPTION REQUEST BY FREDERICK L. PAULSON II TO DIVIDE THE CORNER FROM THE SPRINKLER QUARTER WHICH CONTAINS 157.60 ACRES. TRACT 1 TO CONTAIN 148.17 ACRES, TRACT 2 TO CONTAIN 5.83 ACRES, COUNTY ROAD RIGHT OF WAYS- 1.86 AND 1.74 ACRES**

**SECOND BY COMMISSIONER JASON ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

2. Frederick L. Paulson II and Frederick C. Paulson - Lot Line Adjustment for a tract of land located in the NE1/4NE1/4 26-41N-7E. The reason for this lot line adjustment it to align the property line with the usage of the structures on the property. The acreage amount will not change on each parcel which is 3.61 acres and 2.61 acres.

**MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE LOT LINE ADJUSTMENT FOR FREDERICK L. PAULSON II AND FREDERICK C. PAULSON FOR A TRACT OF LAND LOCATED IN THE NE ¼ NE ¼ 26-41N-7E**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

3. Silver Creek Lakes Subdivision Landowners have ALL requested to consolidate their lots to reduce density in the Subdivision. One survey plat was created for all lots instead of 12 plats for each landowner; each landowner has signed the paperwork for the consolidation. The SCPC recommended approval of this request during a phone vote conducted on June 27, 2013.
  - a. Fred L. & Elise Jean Griffith – Lots 1 & 2
  - b. Drucilla N. Pugh – Lots 3 & 4

- c. Gladys Hodges AKA Gladys A. Hodges – Lots 5 & 6
- d. Lawrence Construction – Lots 9 & 10
- e. Mark A. and Kathleen A. Kennedy – Lots 11 & 12
- f. Christina C. Ohlsen – Lots 19, 20, 21 and 22
- g. Blair and Katrina Presti – Lots 23 & 24
- h. Douglas G. Proal – Lots 27 & 28
- i. Gladys Hodges – Lots 29 & 30
- j. James R. Bewley – Lots 32, 33 & 34
- k. Suzanne J. Bressler – Lots 46 & 47
- l. John C. and Jerri A. Lines – Lots 55 & 56

**MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE SILVER CREEK LAKES SUBDIVISION CONSOLIDATION PLAT FOR ALL LANDOWNERS  
 SECOND BY COMMISSIONER KEN ANDERSON  
 VOTES IN FAVOR: 3 VOTES AGAINST: 0  
 MOTION CARRIED**

- 4. Presented to the BoCC the Resolution to Join the National Flood Insurance Program, for FEMA help.

**MOTION BY COMMISSIONER KEN ANDERSON TO ADOPT THE RESOLUTION TO JOIN THE NATIONAL FLOOD INSURANCE PROGRAM  
 SECOND BY COMMISSIONER JASON ANDERSON  
 VOTES IN FAVOR: 3 VOTES AGAINST: 0  
 MOTION CARRIED**

- 5. Discussion on extra fee (\$200.00) for an extra title search on the Leach Airport closing.

**MOTION BY COMMISSIONER JASON ANDERSON TO AGREE TO THE EXTRA TITLE SEARCH WITH ADDITIONAL COST OF \$200.00 FOR THE CLOSING ON THE LEACH AIRPORT  
 SECOND BY COMMISSIONER KEN ANDERSON  
 VOTES IN FAVOR: 3 VOTES AGAINST: 0  
 MOTION CARRIED**

**XI. COUNTY ATTORNEY - BEN GIBBONS**

- 1. By July 8<sup>th</sup> Assessor Stephens will submit a list of people who have appeared or appealed the assessed valuation of property taxes. Assessor Stephens has mailed notices out on June 28. Petitions need to be received or postmarked by July 15<sup>th</sup> for real property and July 20<sup>th</sup> for personal property. The BoCC which acts as the Board of Equalization (BOE) have to have the hearings on the petitions and any decisions need to be completed by August 5, with five business days to get correspondence to Assessor and applicant. Attorney Gibbons will prepare the written correspondence, with the Clerk & Recorder mailing the correspondences out. The BoCC acting as the BOE will hold hearings on properly filed petitions on August 1 and 2 at 9 am with August 5 in case needed. The Clerk & Recorder will send out the notices of scheduled times of hearings and the correspondences from the BOE. Board decided that a 20 minute time slot per hearing would be sufficient. Attorney Gibbons advised Clerk & Recorder Gomez to publish notice now in papers and each individual will be mailed a notice.

2. Attorney Gibbons made changes and sent the BoCC CORA Policy, consideration of adoption is on the agenda for July 8.
3. Commissioner Joseph presented a draft for PILT letter. Discussion and changes on language. Jarrod Biggs with DOLA said he would supply names and addresses of recipients.
4. Commissioner Jason Anderson will present letter for Landfill at another time.
5. Attorney Gibbons has a letter prepared to send to the Secretary of States' Office in regards to the dissolution of Bonanza.
6. Attorney Gibbons is still contemplating how to handle the abandoned plane at the Saguache County Airport due to the fact the owner has been notified several times.

## **LUNCH**

### **MOTION BY COMMISSIONER KEN ANDERSON TO CONVENE AS SAGUACHE COUNTY BOARD OF HEALTH AT 1:00 P.M.**

### **SECOND BY COMMISSIONER JASON ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

## **XII. PUBLIC HEALTH DIRECTOR - DELLA VIEIRA**

1. Public Health Admin.
  - a. We are currently looking for a new Administrative Assistant for the Saguache Office. Kristen Hansen will be leaving by the end of July.
  - b. Director attended the Open Forum of PH Quality Improvement last month. I came away with several tools that will help us with strategic planning in 2014 (return on investment calculator, priority weighting tool, etc.).
2. Core Services updates.
  - a. Assessment, Planning, and Communication:
    1. SLV Partnership Project updates:  
We are currently planning for site visits from the Center for PH Sharing, and Kimberly and I plan to attend the next COG meeting to update that group on progress to date (7/15/2013). We will be holding a regional meeting that same day.
  - b. Vital Records and Statistics: no updates
  - c. Communicable Disease Prevention, Investigation, and Control:
  - d. Prevention and Population Health Promotion:
  - e. Emergency Preparedness and Response:
    1. Fire updates and Air quality data review and review of Saguache County Public Health List of 2013 Emergency Plans
    2. Check in—Were Board members able to attend ICS 402 Course for Senior Officials June 14?
3. Plan reviews and sign off
  - a. Environmental Health:
    1. EH Specialist job description provided to Board
  - b. Administration and Governance:
7. PCP Program.
  - a. Total of 45 Medicaid clients and 0 Private Pay clients received services in May. Three clients were enrolled, pending provider placement, and 2 were discharged.

**MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AS SAGUACHE COUNTY BOARD OF HEALTH AT 2:05 P.M.**

**SECOND BY COMMISSIONER JASON ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

**XIII. PUBLIC LANDS REPORTS – USFS/BLM**

1. John Murphy – Reported on a Land Exchange that would include one parcel in Saguache County. Is being called the Wilson Peak Land Exchange of Non-Federal Parcel C, Eddiesville, T. 43N, R 1E, N.M.P.M.. Cochetopa Creek runs through it. Meeting with County Commissioners and public scope right now. Looks like 2014 when land exchange complete.
2. No BLM update at this point.
3. Jim Pitts – Close out of Ox-Cart fire. Total of 1,152 acres, 62% in south part wilderness, fire went through one parcel that was a patent mining claim. Forest Service has been in contact with owner. No improvements on claim. Since a box canyon with fuels was not safe for firefighters. Tried to contain on North side. Three spot fires on San Isabel side. Wildlife biologists feel this will greatly improve habitat for big horn sheep and aspen trees. Presented the BoCC with a certificate of appreciation for their involvement and cooperation.
4. Southwest Conservation Corp. will be starting work by Luders campground and on Sargents' Mesa, Soldier Stone, has a 10-12 ft. pillar of different sayings in different languages; donation from the trail alliance is going to construct some barriers to prohibit motorized use around that pillar.

**MOTION BY COMMISSIONER JASON ANDERSON TO AUTHORIZE THE EXISTING GUNNISON SAGE GROUSE AD HOC STEERING COMMITTEE TO PROCEED IN DEVELOPING A PROPOSAL FOR A STANDING, MULTI-AGENCY WILDLIFE AND HABITAT STRATEGIC COMMITTEE FOR SAGUACHE COUNTY.**

**SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

**BREAK**

**MOTION BY COMMISSIONER JASON ANDERSON TO MOVE INTO EXECUTIVE SESSION AT 2:47 P.M. FOR PERSONNEL PURPOSES UNDER CRS 24-6-402 (4) (f) (I).**

**SECOND BY COMMISSIONER JOSEPH**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

**XIV. EXECUTIVE SESSION – PERSONNEL**

1. No decisions were made

**MOTION BY COMMISSIONER JASON ANDERSON TO RETURN TO REGULAR SESSION  
MEETING AT 2:58 P.M.  
SECOND BY COMMISSIONER JOSEPH  
VOTES IN FAVOR: 3 VOTES AGAINST: 0  
MOTION CARRIED**

**XV. CRESTONE REDEVELOPMENT PROJECT – KIM SMOYER**

1. Here to ask the BoCC to consider funding the Phase I through Sales Tax Funds in the amount of \$20,000. These would be used as matching funds for the two federal / state grants that CRP will be applying for in December 2013, including, Community Development Block Grant and the Safe Route to Schools Grant. Both sources require a 25% and 20% match. CRP will apply for the Sales Tax Grants in August. Also requesting support for this project with an in-kind contribution of labor and equipment for asphalt work on the project from Road & Bridge. This project is eligible to apply for conservation trust funds.
2. Goals for the Pedestrian Pathways Network Project include:
  - a. Separate pedestrians from traffic
  - b. Connect businesses
  - c. Improve safety at intersections
  - d. Link to the Charter School & park
  - e. Define parking areas
  - f. Improve & unify overall core area accessibility
  - g. Simplify maintenance
  - h. Improve drainage

**XVI. BILL PAYING**

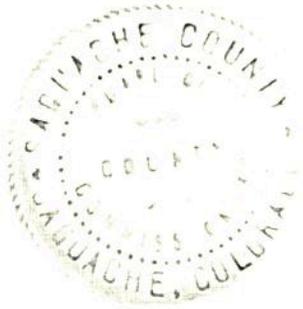
**XVII. ADJOURN**

**MOTION BY COMMISSIONER JOSEPH TO ADJOURN AT 3:21 P. M.  
SECOND BY COMMISSIONER JASON ANDERSON  
VOTES IN FAVOR: 3 VOTES AGAINST: 0  
MOTION CARRIED**

**RESPECTFULLY SUBMITTED,**

**STACI MORFITT ACTING SECRETARY TO THE BOARD OF COUNTY COMMISSIONERS**

**MINUTES APPROVED JULY 8, 2013**



*hundejoseph*  
CHAIRMAN OF THE BOARD

*Steve J. Light*  
ATTEST

*Ken Anderson*  
COMMISSIONER

*Jason Anderson*  
COMMISSIONER