

Saguache County Board of Commissioners met in regular session Tuesday, Aug 10, 2010 with the following present:

Sam Pace, Chairman
Mike Spearman, Co-Vice Chair
Linda Joseph, Co-Vice Chair
Wendi Maez, Co-Administrator
Lyn Zimmer, Co-Administrator
Ben Gibbons, County Attorney
Melinda Myers, Secretary and Clerk to the Board

Meeting called to order by Chair Pace at 9:04 A.M.

Additions or Deletions to the Agenda.

1. Executive Session during Administration for Road & Bridge personnel.

Joseph moved to approve the agenda as amended. Spearman seconded the motion. The vote was three Ayes.

Reading and approval of minutes of July 20, 2010.

Joseph moved to approve the minutes of July 20, 2010 as amended. Spearman seconded motion. The vote was three Ayes.

Reading and approval of minutes of August 3, 2010.

Spearman moved to approve the minutes of August 3, 2010 as amended. Joseph seconded motion. The vote was three Ayes.

Review of Mail and other correspondence:

1. **Baca Grande POA** sent a letter that the board of Directors supports the formation of a special district to provide Fire & Ambulance services for the Baca Subdivision. (8/2/10)
2. **Colorado State Fair** sent a brochure for the Equipment Road-eo contest on Wednesday, September 1, 2010. Registration and fees due by August 30, 2010. (8/2/10)
3. **State of Colorado Dept of Local Affairs** sent the 2010 Final County Notice of Valuation for State Assessed Properties plus August 2010 Protest Narrative for County Assessors. (8/2/10)
4. **Naomi & Marv Mattis** sent a thank you letter for the support for the Fire Mitigation Program. (8/4/10)
5. **Mary McClure with the Town of Center** addressed a letter to the Town of Center stating that the Saguache County Community Council is seeking Community Development Block grant under the sponsorship of the Saguache Commissioners. (8/6/10)

6. **USDA Forest Service** sent a letter thanking the interested public for their input and concerns on the Anderson Ditch Project. (8/6/10)
7. **The Spearman Family** sent a thank you card for the donations to the JDRF in honor of Caren Spearman. (8/6/10)
8. **Steve Foute with Census 2010** sent a letter stating that the Saguache Population count is almost complete; it should be available early 2011. (8/6/10)
9. **Michael Horan & John Albert** sent in a complaint against the Santa Fe Community School. (8/9/10)
10. **Colorado Live Stock Association** sent the 2010-2011 Annual & Directory newsletter. (8/9/10)
11. **State of Colorado Dept of Public Health** sent the Notice of Meeting & Agenda for Air Quality Control Commission on August 19, 2010 at 9:00 am in Denver, CO. (8/9/10)
12. **Tom Blunt** American Legion Commander sent a thank you card to the BOCC for the support of the Veterans Memorial Project. (8/9/10)
13. **Ann Bunting** sent a thank you letter for the support of Daniel Johnson and the Fire Mitigation Program. (8/9/10)
14. **The Baca Grande POA** sent the Volume 17, Number 2 Summer 2010 Newsletter. (8/9/10)

Introduction of Guests: Steve Carlson; Jackie Stephens; Connie Trujillo; Mike Norris; Della Viera; Penny Bruce; Lynn Hammel; Randy Arredondo; Jennie Norris; Kim Temple & Carla Witcheu -Wall Smith & Batemen.

Commissioners Reports:

Sam Pace reported:

- Aug 6 –Attended the State Board of Human Services meeting in Denver.
- Received word that the USFS has closed all caves to human presence to halt the spread of white nose fungus disease in bats.
- Attended the Crestone Music Festival all weekend
- Spoke to several people about possible Title II projects through the Saguache RAC.

Linda Joseph reported:

- Attended the Crestone Music Festival all weekend
- Reviewed the Solar Reserve preliminary application.

Mike Spearman reported:

- Aug 5 - Attended the State Water Rules Committee, still lots of litigation yet to come.
- Spoke with someone about a proposed Title II project in the La Garita area.
- Continue to study the Tessera application.

Pace moved to return all salaries in the courthouse back to the June levels. Spearman seconded the motion. The vote was three Ayes.

Wendi Maez & Lyn Zimmer – Co-administrator report:

- Board signed the July Veteran's report.

- Board signed the Semi- annual financial report from the Treasurer.
- Board signed a Correction Deed for the Assessor.
- Signed an extension of the DOLA Grant for equipment purchase for the new Assessor/Treasurer's computer system.
- Auditors to present audit at 1:00 PM. Department heads have been notified.
- First Budget meeting scheduled for Thursday, August 12. As of Monday 2 budgets have not been received.
- Zimmer has a Blue Peaks meeting August 11, 2010 in Alamosa in the afternoon.
- Maez has a Planning Commission meeting August 11,2010 in the morning.
- Discussion concerning the SLV COG documents for the August 18 steering committee, which Joseph and the Co-Administrators will attend..
- County Letterhead design discussion.

Joseph moved to enter into Executive Session at 10:17 A. M. for personnel purposes under CRS 24-6-402(4)(f)(I) and for legal purposes under CRS 24-6-402(4)(b). Spearman seconded the motion. The vote was three Ayes.

Joseph moved to return to regular session at 10:35 A. M. Spearman seconded the motion. The vote was three Ayes.

Break

Wendi Maez - Land Use report:

- There were no additional comments on SLVHCP.

Joseph moved to publish the Title III Funding Request for \$16,000 to complete the Crestone/Baca Master Plan update by Land Use. Spearman seconded the motion. The vote was three Ayes.

- Title III Funding Request for \$16,000 to complete the Crestone/Baca Master Plan update. We have met with Margo Curgus from the Sonoran Institute and she is willing to consult with us on the public meetings, process and re-write. At this time Maez is waiting for a scope of work to be received from Curgus.
- Land Use has received a Home Occupation permit from a gentleman that does contract extractions and consultations for clients. The applicant will not be process, receive, store or distribute any marijuana from this location. .
- Have reviewed the Solar Reserve Preliminary 1041 Application and in my opinion the application is complete. We will need to schedule a community meeting and send them a letter with the community meeting date along with the fees for the application. The application fee for the previous applicant was \$2500 with expenses to be included. \$5000 was given for expenses and \$15,000 held in escrow for studies and review of the

reports submitted. Maez has a letter completed and ready to mail, and just needs to put in the date of the community meeting and fees required.

- Preliminary Application for Solar Reserve has been posted on the County website under the Land Use Department.
- Flood Plan Management meeting will be next Tuesday, August 17th from 10am to 2pm. I would like to attend this meeting, we will need to discuss me attending as this is a BOCC meeting date.

Ben Gibbons - County Attorney Report:

- Medical marijuana discussion postponed to next week.

Jim Felmlee - OEM Director report:

- The Saguache County Emergency Manager (EM) attended the Mass Causality Incident (MCI) training sponsored by Foothills RETAC on April 9-10. He has given a copy of the Foothills MCI plan to each agency in the county and to the SLV RETAC. With input from the conference, the MCI training event, and from area agencies, he is in the process of creating an MCI plan for Saguache County.
- The MCI training event, a school bus rollover with a semi-tractor trailer and a multiple car pile-up, was successfully implemented on June 5 in Saguache County. More than 35 people participated, including fire, ambulance, red cross, hospital personnel and volunteer victims. Patients were treated and transported to Rio Grande hospital in Rio Grande County. Flight for Life had planned to attend but could not due to a family emergency. Baca Grande Ambulance wanted to attend but was responding to a real call during the time of the event. There was not the anticipated regional participation - this was primarily a Saguache County training event. See attachment for a list of participants.
 1. The exercise began at 9 am and ended at 1 pm including a 1 ½ hour debriefing. Jodi Gallegos, the project consultant, visited the County three times for planning and implementing the event. The Emergency Manager met with her twice in Fort Collins. She is compiling the final evaluation of the event which will be submitted to the Emergency Manager.
 2. This scenario improved the provision of EMTS in the County by providing practice with the Incident Command System (ICS), practice with individual skills, and feedback on the needs of the system. Lessons learned include showing participants how little the ICS is used and that with more practice it would go much smoother. Communication practice is critical. Everyone in attendance agreed that the training was valuable and they would like to do more such trainings.
- In addition to the MCI exercise, the Emergency Manager has been getting the county compliant with NIMSCAST, which entails going to trainings, ICS 300 ICS 400, and also having other county personnel attending these trainings, this year personnel from public health attended the trainings. As the years go we need to keep on going attendance to the trainings.
- We have met with Patricia Gavelda (the regional DEM) several times, in order to fill out EMPG forms and budgets.

- The Emergency Manager also attended a Basic PIO (Public Information Officer Training).
- Recently the OEM has begun training in HSEEP (Homeland Security Emergency Exercise Planning).
- Along with the other county OEMs we have been implementing an All Hazard Mitigation plan. It is still the basic draft form.
- Also we are working with Homeland Security in looking at target problems with communications. Primarily areas where there is little or no radio and/or cell phone service.
- Most of what the OEM has done the first part of this year was organizing and putting on the MCI event. We are already looking into what next year's event will be, there are several options to choose from, but it will be a HAZMAT oriented event.
- Dave Pote from the regional exercise office is in the process of setting up a Disaster Flood table top exercise for Saguache County. He needs to know what date would work best for the county, because the commissioners, administrator, sheriff and other interested individuals need to participate. The dates we are looking at are October 22 or October 29.
- Set a date for training for the County Officers on Sept 23.

Joseph moved to enter into Executive Session at 11:34 A . M. for personnel purposes under CRS 24-6-402(4)(f)(I). Spearman seconded the motion. The vote was three Ayes.

Performance evaluation

Joseph moved to return to regular session at 12:00 P. M. Spearman seconded the motion. The vote was three Ayes.

Adjourned for Lunch and at 12:00 P. M.

Resumed meeting at 1:00 P. M.

Wall Smith & Batemen - 2009 Audit:

Presented a draft of the audit and went over the recommendations to tighten controls.

Break

Joseph moved to enter into Executive Session at 3:00 P. M. for personnel purposes under CRS 24-6-402(4)(f)(I) for personnel performance evaluation. Spearman seconded the motion. The vote was three Ayes.

Joseph moved to return to regular session at 6:15 P. M. Spearman seconded the motion. The vote was three Ayes.

Work Session/Executive Session with Department Head Evaluations

Bill Paying

Joseph moved to adjourn at 6:30 P.M. Spearman seconded the motion. The vote was three Ayes.

Respectfully Submitted,

Melinda Myers Secretary to the Board of County Commissioners

Minutes Approved August 17, 2010

Chairman of the Board

Attest

Commissioner

Commissioner