

Saguache County Board of Commissioners met in regular session Tuesday, October 20, 2009 with the following present:

Linda Joseph, Chair  
Mike Spearman, Co-Vice Chairman  
Sam Pace, Co-Vice Chairman  
Ben Gibbons, County Attorney  
Wendi Maez, Co-Administrator  
Lyn Zimmer, Co-Administrator  
Melinda Myers, Secretary and Clerk to the Board

Meeting called to order by Chair Joseph at 9:04 A.M.

**Additions or Deletions to the Agenda.**

1. Ceal Smith will be in at 9:00 to ask for a support letter to get a grant.
2. SLVCCA budget under Administration.

**Pace moved to approve the agenda as amended. Spearman seconded the motion. The vote was three Ayes.**

**Ceal Smith** – Energy Block Grant thru the GEO:

**Pace moved to approve a letter of support for the GEO Energy Block Grant contingent on the Board agreeing on a draft through email. Spearman seconded the motion. The vote was three Ayes.**

- Smith is working with Adam State to write a grant to hire a Regional Energy facilitator through the Governor's Energy Office. She would like the Board to participate in the collaboration effort.
- ScSeed is participating in the effort and Americorps worker, Devon Pollack based in Saguache, is coordinating energy issues. Lisa Cyriacks thought this new position would be helpful in the implementation of the Master Plan.

**Reading and approval of minutes of October 13, 2009.**

**Pace moved to approve the minutes of October 13, 2009 as amended. Joseph seconded motion. The vote was three Ayes.**

**Review of Mail** and other correspondence:

1. Jim Kint sent a thank you letter to The Saguache County Board of Commissioners, Lyn Zimmer, Road and Bridge, Bill Jenkins and Dale Irby for the road work done in Sargents and Marshall Pass this summer. (10/14/09)
2. Renee Hazard sent a letter requesting the Board of Commissioners consider rewarding Jane Whitten by giving her a salary increase for her outstanding office skills and ability in the Clerk and Records office. (10/16/09)
3. Vince and Mary Palermo sent a letter of support for the proposed project of the dead tree removal on the land at the south-west corner of County Road T and Camino Baca

Grande. The Palermo's have an interest in having their only evacuation route free of dead trees. (10/16/09)

4. Colorado Counties Inc. sent notice of a meeting Tuesday December 1, 2009 to consider Bylaws Changes. (10/16/09)
5. Bonnie M. Orkow and Bruce A. Blodgett sent a request for the Saguache County Board of Commissioners to consider the fire hazard and have the trees removed at the Ireland property at the corner of County Road T and the Baca community. (10/16/09)
6. Terri Salas, Colorado Counties Inc. Manager of Accounting sent revised projected HUTF revenues by County for the fiscal year ending June 30, 2010. The projections do not include new revenue pursuant to SB09-108 ("FASTER"). (10/16/09)
7. Carol Schlauder sent a notice of public hearing for the Colorado State Board of Equalization to be held October 27, 2009. A copy of notice was given to the Saguache County Assessor's Office. (10/16/09)
8. The Colorado Department of Public Health and Environment sent the Agenda for the October 21, 2009 Meeting. (10/13/09)
9. The Colorado River Water Conservation District sent the agenda for the October 21-22, 2009 meeting to be held in Glenwood Springs, Colorado. (10/13/09)

**Introduction of Guests:** Matie Belle Lakish – Crestone Eagle; Ceal Smith; Devin Pollack – Americorps/ ScSEED; Lisa Cyriacks - CBPC; Jerry Burton; Gary Tuttle – Banks & Gesso; Tom Blunt – Veteran Officer; Marc Diamont – MDAPC; Kimberly Bryant and Jim Felmlee – Saguache Office of Emergency Management.

#### **Commissioners Reports:**

**Sam Pace** reported:

- October 15 - Attended South Central Co. Seniors in Alamosa.
- October 19 - Attended SLV commissioners meeting in Alamosa.
- Received some calls on the Moffat School District election.

**Linda Joseph** reported:

- October 19 - Attended the SLV County Commissioner's Association meeting in Alamosa.
- Sent list of possible Judicial Review Board Members to Governor's office.
- Learned that the Friends of the Library have officially decided to petition a proposal of a Library District onto the ballot in 2010.

**Mike Spearman:**

- October 19 – Attended the Water Rules Advisory Committee meeting. Trying to wrap up the Rules, but it is happening concurrent with the Water Trial of which the outcome could affect the rules.

**Lyn Zimmer and Wendi Maez** – Co-administrator report:

- Received two RFP submissions for consideration for the 2009 audit. Zimmer will contact Johnson & Holsher to submit a proposal. Will set a date for Department Heads to review the bids.
- Discussion on Conservation Trust Funds.
- SLVCCA budget was reviewed.
- September financial reports were given to the Board for their review.

Break

**Wendi Maez** – Land Use Administrator report:

- Received a preliminary application from Tessera Solar's 200 Megawatt Project.
- Introduced a 1041 consultant from Banks and Gesso. Maez will advertise for other firms to submit a RFP.

**Gary Tuttle** – Banks & Gesso Planning Company:

- Service smaller counties through large project planning review and management. Analyze application and then develop a proposal for the cost to process the application, all at the applicant's expense.

**Ben Gibbons** – Attorney report:

- Will develop a memo on where in the 1041 process public comment happens for review at the next meeting.
- Check on the Cooperating Agency status with the BLM.
- Will review the Tessera proposal to check for compliance with the 1041 regulations.
- Reported that most other counties do not require property ownership to serve on a Planning Commission, will draft a policy change to the policy to allow any resident of the County to apply to be on the Planning Commission.

**Mike Norris** – Sheriff report:

- Hunting season is in full swing and several Search and Rescue missions have already taken place, including one ATV death.
- Working with the State on list of documents the Sheriff's office has and how long they need to be kept.
- Developing a fee schedule for tasks and it may need to be codified with a resolution and perhaps include all the departments. Will work with Administration on standardizing the format.
- Keeping tabs on the jail population to protect against spread of the H1N1 virus.
- Norris is happy with the relationship with the Assistant District Attorney that has been assigned to Saguache Courthouse.
- Changes to the State Criminal Code may make some offenses that previously were low level felonies into misdemeanors, which would place more burdens on the counties to house prisoners.

Jail Tour

Adjourned for Lunch at 12:00 P. M.

Resumed meeting at 1:00 P. M.

**Randal Arredondo** - Supervisor Road & Bridge and Land fill report:

- Have not received enough money from the Town of Bonanza for the roads. There does not seem to be anyone left alive up there on the Town Board. DOLA says they have to go three years without filing required forms before they can be disincorporated by the State.
- Hauled gravel to County Road AA 64 and D.

- Will be shouldering the new asphalt this week
- CR42 S has a property owner complaining that the road is not in the center of the right of way. He wants the road and the neighbor's fence on the other side moved.
- Arredondo and the Board will be attending the SRS Executive Session meeting with the School Districts on Monday 26, 2009.

**Pace moved to enter into Executive Session at 1:29 P. M. for legal purposes under CRS 24-6-402(4)(f)(i). Spearman seconded the motion. The vote was three Ayes.**

**Pace moved to return to regular session at 1:35 P. M. Spearman seconded the motion. The vote was three Ayes.**

**Pace moved to convene as the Board of Health at 1:36 P.M. Joseph seconded the motion. The vote was three Ayes.**

**Della Vieira – Public Health Director:**

- H1N1 update: as of October 10, 2009 -USA: widespread in 41 states, including Colorado. Colorado: 14 deaths(6<18, 6 25-64, 2>65), 691 hospitalizations (338 Type A, 350 conf. H1N1), 8% clinic visits around state due to ILI, up sharply since surveillance began week of Sep 5th. SLV: significant anecdotal reports of ILI within our communities. PH EOC is operational, and regional JIC is assisting LPHAs with consistent messaging to the community about flu, how to lower risks of infection, what to do when ill, vaccination prioritizations and safety.
- Schools: Del Norte schools closed last Wed for a long weekend. Saguache County schools seem to have passed through their first wave 2-3 weeks ago with 16-17% highest daily absenteeism. Public Health monitoring at least weekly with schools. So far none of the schools has reached a level of absenteeism that required consideration of closure.
- Vaccination update: influenza:  
Seasonal: 260 doses to date (200 adults, 60 pediatric) H1N1: so far only received FluMist, which has a more restricted use: flumist to HCWs, children <5 (33) injectable planned to cover 68 pregnant women, 32 to HCWs) letters going out through schools to begin sign-up for when vaccine is available Panflu 1,2,3 received (\$38,972 through 7/30/2010),
- Panflu 4 pending. Progression plan: Colorado has not received the full amount expected to date (50,000 vs 100,000 hoped for), so prioritizing for highest risk groups still in effect: HCWs, pregnant women, household contacts of <6 months <5 children, school-aged w/ health conditions All 6 mo's to 24 years, adults / health conditions. General population
- PCP update: # clients seen: 102 (96 Medicaid, 6 private pay) Amount billed for September: \$2,756 (\$40,273 Medicaid, \$2,820 private)
- CPP update: Received extension contract for Sep 2009 – June 2010
- Completed review of Immunization Program, including inventory and ordering of necessary vaccines and supplies.

- Discussion on the relationship between the BOCC and the Board of Health.

**Pace moved to adjourn the Board of Health and return to regular meeting at 2:14. Spearman seconded the motion. The vote was three Ayes.**

**Marc Diamont** – Architect

- Proposal to evaluate the County buildings by Mr. Diamont to determine the best way to renovate them and get funding to fix them up. Board was unwilling to obligate any funds to Mr. Diamont at this time. Gibbons is looking into whether it should be put out for bid.

Break

**Joseph moved to convene as the Housing Board at 2:50 A.M. Pace seconded the motion. The vote was three Ayes.**

**Chella Coleman** - Housing Director – Monthly report

**Pace moved to adjourn the Housing Board and return to regular meeting at 3:10 A.M. Joseph seconded. The vote was three Ayes.**

**Jim Felmler/**Kimberly Bryant – OEM Report

- Hazard trees at the Baca Entrance have been marked for cutting and this project will proceed when we get the word from the Commissioners/ Attorney at the November 3, 2009 BOCC meeting. Thank you for handling this complex issue.
- Sent initial e-mails regarding the next Pre-Disaster Mitigation Grant meeting which will be next Wednesday, October 28th? Note new location: Saguache Community Building. It would be very helpful for the Commissioners and Administrators to attend this important meeting. The projects which may be eligible for FEMA funding in the future will be discussed at this meeting and we need your input into the priorities for this plan.
- 2010 budget was drafted.
- Working with Daniel Johnson on Title III mitigation grant. He is doing a great job at getting people to talk about this issue and has gotten some good projects completed!
- Attended “Web EOC” training – a tool that lets various jurisdictions share situational information as it develops using the internet. This is a very useful tool.
- H1N1 activities:
  1. Read hundreds of e-mails from CDC and state regarding the Flu and vaccine.
  2. Forwarded critical informational e-mails to the schools and commented on proposed County procedures for Jail and Schools regarding “Influenza-like-illnesses” (“ILI).
  3. Drafted job opening advertisement for Emergency Manager.
- Commented on several SEMTAC grant drafts.
- Met with Jim Felmler to give him an overview of the important responsibilities of the EM position. Bryant will work as OEM until November 25, 2009 on salary and the hours Felmler puts will be hourly.
- Will be meeting with the new Health Department Director next Wednesday afternoon.

Contract Labor:

- Sandia Belgrade:
  1. Worked very hard on the SEMTAC grant to fund the Emergency Manager Position for exercises and training.
  2. Wrote the Sales Tax Grant application for same.
  3. Has been distributing the Pandemic Flu brochures around the County.
  4. Currently following up with jurisdictions on the pre-disaster Mitigation Project to ensure required documentation is provided.
- Chris Botz”
  1. Still updating the Code Red (“reverse 911”) data, worked with the vendor about the data format.
- Sue Bishop:
  1. Working on projects to bring them to completion (DTR template for public health, PIO handout, persons-with-disabilities paper for the Emergency Operations Plan, letter to schools re ICS compliance, etc...)
- Jim Felmler is working on the weekly H1N1 flu reporting to the state: Impact on County Operations.

Projects Pending:

- Center Ambulance District annual Licensing.
- Hwy 114 designation as Hazardous Materials Route
- Succession plan – County Officials for the Local Emergency Operations Plan
- Local Emergency Operations Plan is not complete.
- Lyn Zimmer checking on an apparent accounting mistake re one of the EMPG checks from the State.
- 2010 EMPG grant is due in November, they provide half of the operating budget.
- Homeland Security grant requests are due in November also, they do not require any match.

**Pace moved to adjourn at 4:07 P.M. Spearman seconded the motion. The vote was three Ayes.**

Respectfully Submitted,

Melinda Myers Secretary to the Board of County Commissioners

Minutes Approved November 3, 2009

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Chairman of the Board

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Attest

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Commissioner

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Commissioner

